Yearly Status Report - 2018-2019

Part A	

Data of the Institution	
1. Name of the Institution	**GARGI COLLEGE**
Name of the head of the Institution	**Dr. PROMILA KUMAR**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01126494544**
Mobile no.	**9810714139**
Registered Email	**gargicollege7@gmail.com**
Alternate Email	**kumar.promila@gmail.com**
Address	**Siri Fort Road**
City/Town	**New Delhi**
State/UT	**Delhi**
Pincode	**110049**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**central**
Name of the IQAC co-ordinator/Director	**Ms. Sailaja Modem**
Phone no/Alternate Phone no.	**+919810550881**
Mobile no.	**9810344234**
Registered Email	**gargi.iqac@gmail.com**
Alternate Email	**modemsailaja@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gargicollege.in/wp-content/uploads/2019/01/AQAR-2_2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gargicollege.in/wp-content/uploads/2018/06/Academic-Claender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.3**	**2016**	**19-Feb-2016**	**18-Feb-2021**

6. Date of Establishment of IQAC	**22-Jan-2016**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Service Conditions of teaching staff at Delhi University	**18-May-2018** **1**	**60**
Qualitative feedback from	**25-Jul-2018**	**4000**

students	365	
Mentoring	25-Jul-2018 365	4000
Eco-survey training	23-Mar-2018 1	30
Seminar on 'Ethics in Public life'	26-Dec-2018 1	50
Workshop on office automation and documentation for NAAC	04-Jan-2019 3	5
Training session for IQAC coordinators by RUSA, Maharashtra	04-Oct-2018 5	1
Assessors' orientation programme for women by NAAC	20-Sep-2018 1	2
FDP for IQAC coordinators	10-Sep-2018 1	2
Service Conditions of non-teaching staff at Delhi University	26-Dec-2018 1	60
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Zoology	SERB DST	DST	2018 1095	3674343
Department of Botany	SERB DST	DST	2018 1095	3631980
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**13**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Developing standard operating procedures for usage of academic facilities. • Deepening the communication channels with the larger group of teachers through monthly meetings with heads of all departments. • Continuation of mentoring practice. • Generation of internal reflective reports. • NIRF, AISHE and India Today Survey. • Qualitative feedback as a trust building exercise and as a training in responsible and constructive feedback.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Add On Course	Ayurveda & Yoga, the science of well-being - 70 students benefitted
Add On Course	Organized Biotechellence 2: Insights and Innovations
Eco Survey	Completed
Annual student/department magazines	Each department publishes its own periodical/magazine. Distribution via eversion or limited hardcopies.
Library	Book exhibition on 8th March 2019
Festivals and Inter college competitions	Annual Inter College Science Festival, SCINTILLATIONS on 6th & 7th March 2019; Rolling Trophy won by Department of Chemistry
Festivals and Inter college competitions	Gargi Olympiad Inter Stream Championship by Department of Physical Education and Sports Sciences from August 2018-February 2019; Best stream trophy secured by Science
All India Survey on Higher Education (AISHE)	Certified on 30th January, 2019
Participation in the India Today Ranking	Secured 11th rank (Arts Stream), 12th rank (Commerce and Science stream)
Participation in the all India level National Institutional Ranking Framework (NIRF)	Secured at the All India level 12th rank in NIRF, Ministry of Human Resource Development, Government of India.
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**30-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**List of modules: Academics, Alumni, Research, admissions, Teacher Profiles, student information, administration, library, Sports, examination, societies etc. 1. As part of the continuous upgradation of the college website, timetables (stream/ department wise as well as roomwise) are displayed on the website routinely. 2. Similar software developed by the University of Delhi computer Centre is also being explored. 3. Students' preferences for optional papers (Generic Elective and Skill Enhancement Course) are obtained online. 4. Details of all Add On courses and Students' Welfare schemes are also on the college website. 5. All important notices, programme details, information about conferences, seminars are on the website. 6. Admission cut off lists and status of seats course/category wise was displayed on the website. At a later stage institution hopes to integrate University of Delhi Admissions portal with data management for incoming students.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well-planned

and documented process. We adopt the curriculum overview provided by University of Delhi and depending on our resource potentiality, college goals and concern towards the students, we impart quality education. While revision and upgradation of the syllabi is done at the University level, the college has developed a mechanism for structured and effective curriculum implementation. Various means through which we execute the curriculum are bulleted below • Before the start of every academic session, Principal along with the members of workload committee conducts a meeting with Teacher In charges (TICs) of all the Departments and finalise the academic calendar in alignment with the university schedule. Workload and a generalised time slots for every semester is prepared by the respective Time Table Coordinators of various departments in consultation with the TICs and the load distribution is informed to the Principal. • At the commencement of each academic semester, students are being provided with time tables for each subject/paper along with recommended reading lists for each course. These time tables are also preserved each semester as documentation. • Faculty members also provide time plans for each paper, so that the student is able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. • Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms like power point presentations and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. • In some departments, bridge courses or supplementary courses are held in order to make the curriculum delivery more holistic and effective. • Tutorials are held with mentoring and participative learning is encouraged. • Guest lectures are regularly arranged to bridge the gap in the prescribed curriculum. • Internal assessment is done transparently with examined scripts shown to students. • Seminars, value-added courses and industrial visits are arranged to enrich the curriculum. Performance of the students in laboratory experiments are timely assessed and graded according to the performance indicators. • Students are encouraged to undergo industrial internships and industrial visits during vacation periods. • Students are encouraged to participate in NSS and other social activities so as to enable them to be socially responsible citizens. • Inter-personal skills are enhanced through Value Education. • Field trips and internships also enrich intramural learning with life situations/ground situations and industrial exposure. It also ensures the implementation of the Choice Based Credit System (CBCS) and Elective Course System including options for credits from On-Line Courses.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Biotechcelle nce: Insights and Innovations	–	25/07/2018	50	Provides the undergraduat e students an edge over the prescribed course in purview of learning basic biotec hnological laboratory b ioinformatic s procedures.	Use of bioin formatics makes the storage, retrieval and analyses of biotechno logical data.

Advertising Marketing Communication	-	25/07/2018	50	Make the students industry ready and to understand the processes and ideas that drive communications. Students have interned and worked in the best agencies of the country. Also, they have set up their own operations in different areas of media.	Provide an insight into the creative, strategic and interesting world of advertising.
Banking Financial Services	-	25/07/2018	50	Aims to equip young women with the skills and knowledge they need to access jobs or grow businesses, access financial services, and expand the economic opportunities available to them.	Financial Markets, Investment Banking, Portfolio Management, Derivatives: Future and Options, Capital Structure Decisions, Financial Services, Mergers and Acquisitions, Risk Management, International Finance and Risk Management.
Mass Communication	-	25/07/2018	50	Trains the students to understand components of mass communications	Encourages students to make video, audio and multimedia stories and learn the basics of journalism, Films and Film

					language, Advertisement and Public Relations digital Media.

Foreign Languages	-	25/07/2018	50	Trains students for Indian Foreign Services, academics and research, translation, interpretation or tourist industry.	Language and communication skills proficient in the foreign language.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	**-**	**21/07/2018**
BCom	**-**	**21/07/2018**
BSc	**-**	**21/07/2018**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**242**	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Add on course- Ayurveda and Yoga- science of well-being	**19/01/2019**	**70**
Add on Course - Biotechcellence: Insights and Innovations	**02/09/2019**	**35**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BCom	COMMERCE	100
BSc	BOTANY	7
BSc	CHEMISTRY	47
BSc	ZOOLOGY	3
BSc	ZOOLOGY	3
BElEd	ELEMENTARY EDUCATION	199

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback form/formats are designed for the stakeholders. This includes alumni feedback, student feedback, course exit survey, etc. Faculty feedback from the students for the respective course is taken on various teaching/learning aspects. Feedback is taken from the final year students and alumni for suggestions or improvements. This is a feedback on 5-point scale, which measures parameters like subject knowledge, teaching aids used, methodology etc. which is collated, statistically analysed and tabulated for quality enhancement in teaching methodology and also for improving the infrastructure. Observations on general trends are also made. If required, the Principal intervenes and addresses possible areas of improvement. Efforts are made to motivate each of the concerned persons to look at specific areas where growth is needed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.B.E	46	161	48
BA	Sanskrit	39	127	45
BA	Political Science	96	938	116
BA	Philosophy	31	286	27
BA	History	46	560	47
BA	Hindi	46	333	46
BA	English	46	1091	49
BA	Economics	46	635	41
BA	Applied	39	330	39

	Psychology				
BA	B.A Programme	185	1272	216

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4332	56	216	0	216

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
216	82	5	43	0	18

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[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every teacher is assigned 20-25 students from a particular course or a mixture of two courses. Soon after the allotment, the teachers contact the students and discuss the purpose of creation of such groups. When the students come up with their issues, individually or as a class, the mentor teacher tries to solve them on her own or with the help of other teachers in particular, Teacher-in-Charge of the department. Issues of indiscipline/misunderstandings between the students, if any, are addressed in consultation with the proctor teachers. An amicable solution is found after deliberations with the affected parties. Emotional disturbances (though not very common) are addressed in conjunction with the Women's development Cell of the college and if required, counselling sessions are arranged for the student. The parents of the mentee also may be invited to the college to discuss the issue. Gargi college is well known for its cultural societies along with academics. In case of issues related to students of the various cultural societies, the mentor and the Convener of the respective society meet the students of the two groups separately and then together, in order to clear the misunderstandings between the students. The affected students feel secure and their stay in college turns out to be an enjoyable one. Some societies also have in-built mechanisms for airing their grievances, if any. Issues related to health, adjustments, relationships and career prospects also are some matters which are discussed between the mentor and mentee. Many students are averse to their name being recorded in a diary or in any other form while seeking guidance especially related to personal information. Teachers understand and do not betray the trust students place in them. In the monthly IQAC-TIC meetings these issues were raised and all departments appreciated the concerns of the students and collectively reiterated that the purpose of mentoring is to be available to the students, address their concerns rather than losing sight of purpose in merely recording the event with the names of students. Teachers could rather bring to the peer group the nature of problems faced by students and address them at the institutional level. Recording mentoring experiences would be meaningful and bring insights to teachers as well through this process.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4332	216	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
216	143	73	0	130

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Anjana N. Dev	Associate Professor	Achievers Award 2019- Citizens Rights Trust- Women to Lead the Nation
2019	Dr Neera Pant	Associate Professor	Women Economic Forum award for Exceptional Women, Women Economic Forum 11-16th April, 2019
2019	Dr. Aparajita Mohanty	Assistant Professor	Best performing teacher (Directorate of Higher Education, Govt. of NCT of Delhi)
2019	Dr Sutapa Dutta	Assistant Professor	Appointment as Fellow at Indian Institute of Advanced Study (IIAS), Shimla
2019	Dr Sabeen Hasan Rizvi	Assistant Professor	Awarded Adjunct Assistant Professorship (Jun, 2019-present), Department of Psychology, University of North Carolina at Chapel Hill, Chapel Hill, North Carolina, U.S.A.
2019	Ms. Neetu Kumari	Assistant Professor	Rashtriya Sahitya Shiromani Samman, New Delhi (National Level Award)
2018	Dr. Renu Aggarwal	Associate Professor	Meritoriuos teacher award by the Government of NCT of Delhi
2018	Dr Sabeen Hasan Rizvi	Assistant Professor	Witkin-Okonji Travel Award for attending the 25th meeting of

			International Association of Cross Cultural Psychology to be held at Guelph, Canada (July 1st-5th, 2018).
2018	Dr Mamtesh Singh	Assistant Professor	NESA Young Scientist Award by National Environmental Science Academy (NESA), Delhi
2018	Ms. Neetu Kumari	Assistant Professor	Tathagat Srigan Award, Siddharthnagar (National Level Award)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	501	VI	25/05/2019	31/07/2019
BA	505	VI	21/05/2019	28/06/2019
BA	510	IV	25/05/2019	02/07/2019
BA	511	VI	25/05/2019	16/07/2019
BA	516	VI	22/05/2019	29/06/2019
BA	518	VI	21/05/2019	28/06/2019
BA	526	VI	21/05/2019	29/06/2019
BA	527	VI	21/05/2019	28/06/2019
BA	529	VI	21/12/2019	28/06/2019
BA	G508	VI	21/05/2019	28/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is a constituent college of University of Delhi. The academic calendar prepared by the university is followed. For purposes of internal assessment, across most of the courses, a test and assignment must be given to the students for each course. In addition, various departments have different ways of assessing the students' performance. These are listed below: • Creative writing, poetry recitation, story writing, essay competitions on contemporary society. • Open book tests • Class tests in the form of multiple choice question, or one line answers. • Presentation by the students on topic related to the subject of study. • Group Assignments to assess the students ability in coordinating with others. • In programmes where there is practical component, theory is related to practical experiment and suitable discussions with

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution follows the academic calendar issued by University of Delhi. All processes including teaching learning, preparation for visits, internships, workshops, preparing for practical examination, conduct of examination and evaluation are strictly guided by University of Delhi calendar. Within this broad framework each department in consultation with other departments, is encouraged to draw up its own schedules for conduct of practical examination, special support for some students in different subjects, internal assessment, etc. These are displayed on the department notice boards and communicated to students over other networks used by departments. Each department draws up its own annual calendar with in the broad framework of University calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gargicollege.in/wp-content/uploads/2020/01/Program-Outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
504	BCom	B.Com (H)	451	451	100
G508	BA	B.A. (H) Business Economics	44	44	100
529	BA	B.A (H) Sanskrit	24	24	100
527	BA	B.A (H) Political Science	95	95	100
526	BA	B.A.(H) Philosophy	26	24	92.3
518	BA	B.A. (H) History	60	55	91.7
516	BA	B.A (H) Hindi	43	43	100
511	BA	B.A (H) English	60	59	98.3
505	BA	B.A (H) Applied Psychology	50	50	100
501	BA	B.A (P)	171	156	91

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

https://gargicollege.in/student-feedback-2019-20/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DST	3674343	2184850
Major Projects	1095	DST	3631980	1867200
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Anant-The possibilities are infinite	Mathematics	10/10/2018
Psychology-Industry linkages	Psychology	05/10/2018
Neurogenesis, Lifestyle Choices and Mental Health	Psychology	25/09/2018
Understanding the Mind of Criminals	Psychology	31/08/2018
Being sensitive to the diversities among the LGBTQIA	Psychology	26/09/2018
The art of looking: Storytelling through photography'	Psychology	26/10/2018
Exploring life through films/documentaries	Psychology	01/11/2018
Social space of a sacred narrative	Psychology	01/11/2018
Bridging real and the reel: discovering self through cinematic narratives	Psychology	01/11/2018
Expressive Arts therapies	Psychology	25/02/2019
Are Brands Becoming More Responsible?	BA (H) Business Economics	19/09/2018
Workshop on Advanced Excel	BA (H) Business Economics	05/11/2018
Trends in Law and Technology	BA (H) Business Economics	23/02/2019
Emerging Trends in Tertiary Education: Assessing Challenges and	English, History, BA Prog., Chemistry	29/03/2019

Possibilities"			
Chemistry in day to day life	Chemistry	17/07/2018	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
The Social Revolution 2.0	Anshika Gupta	Enactus SSCBS	03/08/2019	Student
Early Bird Award	Isha Dhing	IDBI Federal Life Insurance Company	02/02/2018	Student
Aiyora internship Certificate	Manisha Yadav	Aiyora	26/04/2019	Student
Most outstanding performance	Pallavi Kumari	Highway connect	17/10/2018	Student
Implementing lean methodology in the Graphic Department	Anshika Chopra	Interads Advertising Private ltd.	31/08/2018	Student
Rising star in western dance	Prerna	Delhi dance fever	04/09/2019	Student
Mitigating the Kashmir Conflict First Prize	Mahuri Salpekar	Gargi College, Pathfinder Committee	11/04/2019	Student
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	31/12/2019
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Mathematics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Microbiology	5	3.76

International	Physics	6	0.76
International	Psychology	2	0
International	Botany	5	0.44
International	Business Economics	1	0
International	Chemistry	5	0.68
International	Commerce	3	3.57
International	Economics	3	0.80
International	Elementary Education	2	0
International	Mathematics	5	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	1
Chemistry	2
Commerce	8
Economics	2
Elementary Education	1
English	1
History	2
Microbiology	2
Physics	4
Political Science	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Synthesis and Biodegradation Study of Starch/PVA/Nanoclay Blend.	Geeta Saini, Himani Chauhan, Aeshna Gupta and Disha Gangotia.	Journal of Materials Nanoscience	2018	0	Gargi College	0
In Vitro Propagation of Everlasting Paper Daisy [Helichrysum bracteatum	Samira Chugh, Monika Jaggi, Priyanka Pandey nee Kapoor,	Phytomorphology	2018	0	Gargi College	0

(Vent.)And rews] using Shoot Tip Explants.	and I Usha Rao					
Seed rhizome induction during in vitro orga nogenesis of Bambusa bambos var. gigantea Bennet and Gaur.	Priyanka Pandey nee, Kapoor, Samira Chugh and I Usha Rao	Phytomorph ology	2018	0	Gargi College	0
Meeting the challenge of developing food crops with improved n utritional quality and food safety: leveraging proteomics and related omics tech niques.	Jain S, Rustagi A, Kumar D, Yusuf MA, Shekhar S, Sarin NB	Biotechnol ogy Letters	2019	0	Gargi College	0
High-speed regenerati on via somatic em bryogenesi s in elite Indian banana cv. Somrani monthan (ABB)	Rustagi A, Shekhar S, Kumar D, Bhat V, Lawrence K and Sarin NB	Vegetos	2019	0	Gargi College	0
Over expression of TaMADS from wheat promotes flowering by upregul ating expression of floral	Agarwal P, Khurana P	Plant Gene	2018	0	DPMB, South Campus, DU	0

promoters and provides protection against thermal stress						
When Economies Jitters, Bitcoin Flutters: Evidence from the Impact of Macroeconomic Factors on Bitcoin Returns.	Varun Bhandari	Business Analyst	2019	0	Gargi College	0
Green synthesis of novel naphtha [1,2?e]/ benzo[e][1, 3]thiazine derivatives via one?pot three?component reaction using tetran?butyl ammonium bromide	Mohit Saroha, Garima Khanna and Jitender M. Khurana	Chemistry Select	2018	1	Dept. of Chemistry, DU	0
A catalyst-free domino protocol for the chemoselective synthesis of multifunctionalised pyrroles in aqueous media via nitroketene-N,S-acetal chemistry	Ankita Chaudhary, Jitender M. Khurana, Garima Khanna and Mohit	Chemistry Select	2018	1.5	Dept. of Chemistry, DU	0

| Preparation of Nano Silver coated Cotton Fabric and its bactericidal evaluation. | Geeta Saini, Kajal and M. Divya Gnaneswari | Journal of Materials Nanoscience | 2019 | 0 | Gargi College | 0 |

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Dynamics of Political Budget Cycle.	G. Manjhi, Meeta Keswani Mehra	Italian Economic Journal	2019	0	3	Gargi College
When Economies Jitters, Bitcoin Flutters: Evidence from the Impact of Macroeconomic Factors on Bitcoin Returns.	Varun Bhandari	Business Analyst	2019	0	0	Gargi College
In Vitro Propagation of Everlasting Paper Daisy [Helichrysum bracteatum (Vent.)Andrews] using Shoot Tip Explants.	Samira Chugh, Monika Jaggi, Priyanka Pandey nee Kapoor, and I Usha Rao	Phytomorphology	2018	0	0	Gargi College
Seed rhizome induction during in vitro organogenesis of Bambusa bambos var. gigantea	Priyanka Pandey nee, Kapoor, Samira Chugh and I Usha Rao	Phytomorphology	2018	0	0	Gargi College

Bennet and Gaur.						
High-speed regeneration via somatic embryogenesis in elite Indian banana cv. Somrani monthan (ABB)	Rustagi A, Shekhar S, Kumar D, Bhat V, Lawrence K and Sarin NB	Vegetos	2019	0	0	Gargi College
Meeting the challenge of developing food crops with improved nutritional quality and food safety: leveraging proteomics and related omics techniques.	Jain S, Rustagi A, Kumar D, Yusuf MA, Shekhar S, Sarin NB	Biotechnology Letters	2019	0	0	Gargi College
Preparation of Nano Silver coated Cotton Fabric and its bactericidal evaluation.	Geeta Saini, Kajal and M. Divya Gnaneswari	Journal of Materials Nanoscience	2018	0	0	Gargi College
Synthesis and Biodegradation Study of Starch/PVA/ Nanoclay Blend.	Geeta Saini, Himani Chauhan, Aeshna Gupta and Disha Gangotia.	Journal of Materials Nanoscience	2019	0	0	Gargi College
A Dynamic Analysis of Special Interest Politics and Electoral Competitio	G. Manjhi, Meeta Keswani Mehra	Dynamic Games and Applications	2019	0	0	Gargi College

n.						
Political Transfer Cycles from the Center to the States.	G. Manjhi, Meeta Keswani Mehra	Ensayos Sobre Politica Economica	2018	0	0	Gargi College

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	21	49	57	21
Presented papers	17	12	0	17
Resource persons	3	11	29	3

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Roko Toko Project	Umeed (NGO)	0	10
Esha People for Blind	Right Action for Youth (RAY)	0	4
Esha People for Blind	Youth empowerment Foundation(YEF)	0	1
Open Discussion on Anxiety	Izhar: society which works for mental health awareness	3	8
Suicide Prevention Week	Izhar: society which works for mental health awareness	3	15
World Mental Health Day	Izhar: society which works for mental health awareness	3	50
Daan Utsav	Izhar: society which works for mental health awareness	3	10

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Odissi Dance Form	National Scholarship	Centre for Cultural Resources and Training, Government of India	1
Dance	Padmavati Yuva Pratibha Samman	Devadasi Nritya Mandir and Natinal Cultural Mission	1
Classical Dance	Nritya Vilasini	Nrityathi Kalakshetram, Bhilai	1
Classical Dance	Natya Bhramari	Satyanjali Academy of Kuchipudi Dance	1
Classical Dance	Subhadra samman	National Cultural Mission	1
Dance	Devadasi Ananyaa Nartika	National Cultural Mission	1
Dance	Naatyakala Chathura award	Satyanjali Academy of Kuchipudi Dance	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
-	UMEED (NGO)	Road show on anti-drug campaign	0	1
-	AADI (NGO)	Music Concert	0	1
-	Teach for India	Cultural exchange	0	1
-	Umeed	Volunteering	0	2
-	Umeed	Welfare	0	1
-	Umeed	Cleanliness Abhiyan	0	4
-	Youth for Sewa, Connecting Dreams Foundation, Butterfly NGO	Social Awareness, Promoting Education and Cleanliness	0	1
-	Vasudev NGO	Anti-poverty	0	1
-	Umeed	Social Service	0	1
-	NGO - Community Development Initiatives	Teaching	0	1
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange	Shambhavi Sharma and Shania Mohapatra (Students of CIC, DU)	Cluster Innovation Centre (CIC), University of Delhi	150
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Summer School	Summer Business Scholars Program	Booth School of Business, University of Chicago	15/07/2019	02/08/2019	Tanya Wadhwa
Summer School	International Summer School	Jamia Milia Islamia and Ministry of External Affairs, Govt. of India	23/06/2019	19/07/2019	Anaika
Summer School	Summer Business Scholars Program	Booth School of Business, University of Chicago	15/07/2019	02/08/2019	Rashi Jain
Summer School	Behavioral Economics	University of Warwick, London	15/07/2018	04/08/2018	Avika Bhatta charya, Shreya Swami
Public Economics	When Markets Need Governments	Sciences Po, Paris	04/06/2018	29/06/2018	Avika Bhattacharya
Public Economics	Indirect Taxation – GST Department	Ernst Young LLP	27/05/2019	12/07/2019	T. Sai Nityanandini
Public Economics	Business Development	Local Wire	10/06/2019	30/07/2019	Sucheta Rout
Public Economics	Economics and Finance Verticle	NITI Aayog, Government of India	04/06/2019	15/07/2019	Mahuri Salpekar
Public Economics	Treasury and Banking	NSPCL	22/06/2019	19/07/2019	Mishita Jain
Public Economics	Brand and Public	UrbanClap Technologies	10/07/2019	12/07/2019	Avika Bhattacharya

	Relations	India Pvt. Ltd.				

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	31/12/2019	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
54706703	54706703

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NETLIB	Fully	Vidyut	1999

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	58274	352285	498	355671	58772	707956
Reference Books	8917	105091	15	105072	8932	210163
Journals	46	114004	0	0	46	114004
CD & Video	381	9054	0	0	381	9054

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	31/12/2019

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	1798	3	4	4	0	22	47	100	5
Added	0	0	0	0	0	0	0	0	0
Total	1798	3	4	4	0	22	47	100	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](NIL)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
63564085	63564085	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Involvement of teachers and administration staff in planning for the utilization and maintenance of various facilities exists within the institution. It is essentially done through the architecture of committees for the specific purpose. Members meet regularly to ascertain the status of the physical structure, utilization of the facility and report on its maintenance. In the background of the severe space crunch, with addition of new programmes, it is a challenge to ensure judicious allotment/enablement of space for smooth conduct of academic and co-curricular activities of the institution according to the vision of the institution. To overcome these challenges four porta cabins were made to accommodate, as a temporary measure. Out of these four porta cabins, one is given to students for extracurricular activities. Allotment of classrooms is decided on the basis of the size of the room, strength of the student group and subject options chosen by students in a particular semester. Regular rounds are taken by the caretaker for any visible

damage of all facilities and he is approached by staff and students for flagging any problem. In-house technical staff are trained to address minor repairs. College is governed through Staff Council in which various committees are constituted and through them responsibility is shared and distributed strictly following university norms and procedures. Sometimes time-bound committees were constituted based on the nature of work. Following are exemplars of a few committees encompassing academic activities, physical infrastructure and support facilities. • Building Maintenance Committee • Library Committee • Auditorium maintenance committee • Computer lab committee Standard Operating Procedures are developed by the members of committees for efficient running which also facilitates smooth handover /transition to a new team. Laboratories: Preparing lab ready for the new semester through procedures like adequate procurement of chemicals and other related material, instructions/guidelines for responsible usage of space, safety instructions and dispersal from the lab after completion of experiments are ensured. Guidelines include do's and don'ts for everyone. Safety instructions are displayed prominently. Initial orientation sessions are also a standard practice with each new batch. Library: library timings are displayed and the rules for responsible usage of space, guidelines related to issuing, returning and reading are explained to students in the class-wise library orientation by library staff. Stock registers are maintained and checked at regular intervals. Requisition for auditorium, seminar hall and lecture theatres: Performing societies are allocated space for practicing and some of them use open spaces in the institution too to practice thereby adding to the youthful mélange of curricular and co-curricular activities at the undergraduate level. Multiple/common usage of open spaces is encouraged. With a very active society scene along with academics there is continuous claim for space. As and when a requirement occurs, based on the dynamic needs of the institution, procurement of infrastructure is done. All these bookings are displayed on the website regularly. Head of the Institution takes regular rounds of the premises and interacts with staff and students on a regular basis. Time-bound addressal of issues is in place.

https://gargicollege.in/rules-and-regulations/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Welfare Scheme and Various Scholarships	131	850000
Financial Support from Other Sources			
a) National	National Scholarship Portal, PMSSS AICTE (J K),INSPIRE scholarship, State Scholarships	89	2147135
b)International	Bennett Education Excellence Scholarship , Tuition fee waiver (California University) for	5	511052

	CSUN MS program , Central Sector Scheme of Scholarships for College and University Students Sheirig Tibetian Scholarship, ICCR Aid to Maldives Scholarship		

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Solution of air pollution chemistry research	08/08/2018	109	Jawaharlal Nehru University, New Delhi
ARTIFICIAL INTELLIGENCE	26/09/2018	95	ERICSSON
OXYGEN, VISWAMAYENE CATARACTOGENESIS	15/02/2019	100	TERI-Deakin Nano-Biotechnology Centre, New Delhi
Chemistry in the World of imaging Agents	23/01/2019	100	Defence Research and Development Organisation, Delhi
Workshop on – Adulteration in food and preparation of herbal and cosmetic products	19/01/2019	111	Gargi College
Workshop on – Chemistry in day to life	17/07/2019	50	Faculty members (under auspices of Star college scheme)
Add on course-Ayurveda and Yoga-science of well-being, 2.	19/01/2019	70	JIVA AYURVEDA

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	---	193	853	0	419

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
EY GDS, KPMG India, Evalue serve, etc. Details Attached	1774	265	DIMS- Early Birds Program, StyleDotMe, Delhi Secret Supper Club, WedMeGood., etc. Details Attached	3243	181
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	15	B.Sc. (H)	Microbiology	DU South Camus, Central University of Punjab, University of Baroda	M.Sc.
2018	12	B.Sc (P)	Life Sciences	Punjab University, Banasthali Vidhyapeeth, IGNOU, Amity University	M.Sc, Post Graduate Diploma, M.BA
2018	14	B.A (H)	Sanskrit	Delhi University, Amity University	M.A
2018	18	B.A (H)	English	DU, JMI, EFLU HYDERABAD, AUD, IIM RAIPUR, YMCA UST FARIDABAD, IITM NOIDA,	M.A. ENGLISH , M.A. BUSINESS JOURNALISM, B.Ed, M.A. MASS COMMUNI CATION, M.A. ENGLISH,

				LONDON FILM SCHOOL	MBA, MA FILM MAKING
2018	14	B.Sc (H)	Botany	Department of Botany, University of Delhi; Pune University; YMCA, Faridabad; IGU, Meerpur; Kerala University; Assam DownTown University; JNU; Jamia Islamia University	M.Sc. Botany; M.Sc. Env. Sc.; M. sc. Microbiology ; M.A. English
2018	24	B.Sc (H)	Zoology	University of Delhi, NIPGR, Jamia Milia Islamia, BITS Pilani, Griffith University Gold Coast, Benette University, University of Helsinki, Finland, Central University of Punjab, LNJN National institute of criminology and forensic science, IPU etc.	MSc., MBA, Certificate courses, PhD etc.
2019	46	B.A (Hons.) Applied Psychology	Psychology	Christ University, University of Delhi, St. Xavier's College, Manipal University, Amity University, Jamia MIllia Islamia, Ambedkar	Masters in Social Work, Masters in Developmental Counselling, Masters in Psychology, Masters in Business Administration, Masters in Industrial Organizationa

2019	11	B.Sc (H)	Physics	University of Delhi, Jawahar lal Nehru University, Manipal University, Bangalore,University of Trento, Italy	M. Sc. Physics, M. Sc. In Medical and Radiation Physics,Masters in Applied Physics
				University Delhi, Flinders University Adelaide Australia, Deakin University, Panjab University, TISS	l Psychology
2018	17	B.Sc (H)	Physics	University of Delhi, IIT, NIT, Amity University, Chaudhary Charan Singh University, YMCA, Maharshi Dayanand University, Jawaharlal Nehru University	M. Sc. Physics, M. Sc. EVS, B. Ed., Masters in International Relations and Area Studies, M. A. in Development and Labour studies
2019	5	B.A (Hons.) Business Economics	Business Economics	Warwick Business School, London, Ambedkar University, Delhi, Jawahar Lal Nehru University, Delhi, Doon Business School, XLRI, Jamshedpur	Msc Business with Marketing, MA Economics, MBA, Post Graduate Diploma in Business Management
			[View File](#)		

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
CAT	4
Any Other	45
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Felicitation programme for Gargi College student Ms. Pincky Balhara B.A.P 3rd yr. and a Judo / Kurash proponent on 7th September 2018 as she won a Silver medal in Kurash at 18th Asian Games, Jakarta Palembang.	Institutional Level	600
A Self-Défense Workshop	Institutional Level	180
Gargi Olympiad Inter Stream Championship	Intermural level	350
Pre-Sports Day Activities for Teaching, Non-Teaching Staff and Students	Institutional Level	99
Annual Sports Meet	Intermural level	800
Sports Specific Coaching	Institution level	150
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold medal in Junior Asian Cadet Championship at Macau 2018	International	1	0	166201	Pincky Balhara
2018	Gold medal in Commonwealth Junior Judo Championship 2018, Jaipur	International	1	0	166201	Pincky Balhara
2018	Silver medal in	International	1	0	166201	Pincky Balhara

	Asian Games, Jakarta, Indonesia in Kurash 52 kg weight category					
2018	Participated in 30th Summer Universidad (World University Games) to be held at Napoli, Italy from 3-14 July 2019	International	1	0	166201	Pincky Balhara
2018	Participated in Junior Asian Championship from 10-13 may 2018 at Lebanon	International	1	0	176249	Mahima Tokas
2018	Participated in Junior Asian Cadet Championship at Macau 2018	International	1	0	176249	Mahima Tokas
2018	First Position/ Gold Medal	National	17	0	--	See attached file
2018	Second Position/ Silver Medal	National	10	0	--	See attached file
2018	Third Position/ Bronze Medal	National	16	0	--	See attached file
2018	Fourth Position/Participation	National	42	0	--	See attached file
	View File					

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council consists of a team of fourteen dedicated members along with the President. The selection of members takes place through an elaborate, democratic process involving participation of the entire student body who vote for the deserving candidates. A team supervises the election process through the nominations and screening. Nomination process follows the laid down norms according to the constitution of the council. Screening of applications is followed by the announcement of the list of eligible candidates. Student-candidates campaign for their candidature by placing before the students their agenda and are open to questioning by the students. Specific time is announced for election and the process is overseen by the committee constituted for the purpose. The Students' Council, in consultation with faculty Union Advisors, Proctors and Principal take the decisions for organizing various events and activities, channelling sponsorships and other operations related to students. Decisions for managing the functioning of various committees and societies for extension activities, cultural and co-curricular activities are taken collectively by student council, teacher facilitators and Principal. These activities are planned and organized as per the academic and cultural calendars of the college. Annual calendar is drawn up by Student Council at the beginning of the academic session in consultation with each department association. The Council works around the areas of discipline, management, leadership, service to students and addressing their grievances. All elected members belong to diverse streams and courses, thus making the nature of the council very inclusive of varied thoughts, ideas and practices. They network with elected members of the department associations and elected representatives of each class. The Council along with the student/teacher conveners of cultural and non-cultural societies and Public Relations Team, an extension of the association, works to host Gargi's most awaited and biggest event of the year, 'Reverie- the College fest'. It involves all students of the college by encouraging the spirit of volunteering, responsibility, organisational skills and accountability. Staff of the college oversees and mentors the process while giving maximum space to students for expression of creativity, constructive collaboration across the board. Students are represented in each department through a process of election, by nomination in IQAC, Canteen committee, in ICC, WDC in addition to all extracurricular and co-curricular committees thereby getting exposed to themes of management, marketing, entrepreneurship, leadership, volunteering and social service by hands-on experience.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Institution has alumni association. It is not yet registered. It organises meet once in two years. Alumni are also invited to the college as experts/mentors to address the students and provide information about courses at higher education institutes and job prospects in various fields. All departments are in touch with their alumnae and both groups draw from each other. Some departments maintain record of all outgoing students which include their addresses, e-mail ids, and phone numbers. Some departments have their own departmental page and

groups on social networking sites and for each batch there are one or two nodal persons who regularly update about their progress. Some departments track the progress through alumni groups and through their personal interactions with the alumni. • Alumni e-magazine, Manaswini is published every year and e-copy is sent to all registered alumni. • Contribution to college in the form of resource persons for workshops, guiding current students through their own personal journeys, career guidance for higher education, placement opportunities and disseminating information on expectations of the industry from institutions is done on a sustained basis.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Communication path streamlined 2. Standard operating procedures Internal communication between different sections of the office streamlined through a clear path for tracking the progress of work. This is facilitated by starting the process of putting in place the standard operating procedures for each activity/work which goes through multiple destinations. Both are interrelated and enhanced the clarity in terms of sequence of work, responsibility of a specific person, inputs needed from a specific person for further process. The chain starts from despatch and ends with the completion of work whether it is related to sanctioning an advance against the proposal for a specific work or seeking permission for procuring plants from government nursery for distribution to all in the college as an activity by Eco club functionaries. Another example is related to the process of seeking advance for on-going work of placement cell which is not limited to academic year only. Estimate for the proposal is drawn by the placement team taking inputs from all members in a meeting. Earlier proposal for advance is revisited. Identifying the loopholes in that proposal, if any. Anticipating the needs based on the previous year's expenditure is noted. Recurring and non-recurring items, noting the heads of expenditure, new items based on the new procedures noting if the procedures are in alignment with the stated policies need for policy review in the light of new challenges are all sequentially plotted by the team. This lead to clarity because of articulating them. It also helped in grooming new placement members. Similar procedures in each section are attempted. It is in process. Since the work is always done by the members of relevant sections of office or laboratory, encouraging them to recounting it, writing down and collating them was an engaging process for the group. All members of the section worked to build these sequence of steps. This process of generating standard operating procedures also recognised the unaccounted-for-work which is done but sometimes not-so-recognised and acknowledged in the daily life of an institution. It includes work done by individual staff members at the level of office, accounts, laboratories, library, caretakers, gardeners and guards. These standard operating procedures also included maintenance work of physical infrastructure, for example, water coolers, maintaining hygiene and pleasing atmosphere in canteen, support system to students in library, booking auditorium and seminar halls for departmental and society events, entry of students and entry of student vehicles. Budget allocation is done for all cultural and non-cultural societies based on their proposals for the year. This is being disbursed as per their need through the year. Standard operating procedures are being followed.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
Strategy Type	Details
Admission of Students	University process is displayed on the website. Links are provided. Internally too arrangements are made to address queries of students who visit college. For any specific query related to a program or course applicants are connected with the relevant department teachers. Internally planning is done for smooth conduct of new admissions by constituting a committee of teachers ably supported by administrative and support staff. Admission Grievance Committee is also in place. Each department constitutes its internal committee and works in coordination with central admission committee. Website displays the academic and physical infrastructure of the institution along with faculty profiles and information related to the societies and other activities.
Industry Interaction / Collaboration	At the undergraduate level it is more a case of interaction. It is done through experts/personnel from industry when they visit institution. It is done at the department level and at the placement level too. Both are encouraged by the institution. The pre-placement talks, grooming sessions, career guidance talks orient students to prepare more consciously for careers in industry and the ways to achieve their goals. At the department level in addition to career opportunities the research potential of working in specific areas through providing opportunities to visit the research organisations and to interact with people from industry is encouraged.
Human Resource Management	For internal governance, depending on education background, specialisation, skill, allocation of work to staff in all areas is done. Staff is encouraged to upgrade their skills and their continuous education is promoted. Internal seminars, talks and workshops are also organised in addition to the training programs organised outside college. Similarly institution encourages staff to take up extracurricular activities with students based on their interest and passion. Peer support, mentoring and training is valued. However as a

	streamlining measure head of the institution suggested the headship of internal committees may be limited to two years at a point of time to provide opportunity for peer group as well. Erstwhile Convener works in the capacity of a member while guiding her successor. This ensures smooth and efficient transition of leadership. Contribution of staff to the institution is recognised through honouring them on annual functions. Understanding the differential nature of work at all levels, each one's work is duly recognised for the smooth running of the organisation. For large scale events like annually day, department festivals, reverie, Diwali Mela, all staff is involved. Staff associated with laboratories also contribute to the admission process.
Library, ICT and Physical Infrastructure / Instrumentation	Library continues to play a central role in providing information on e-resources for both students and teachers. Displays information on the notice board as well as through mailing system. ICT based learning is supported through its activities. Orientation of first year students class-wise regarding access to library and the resources it provides, continues. Library continues to play a prominent role in highlighting the symbolic awareness days like Hindi Pakhwara and World Tourism Day. Using these days to highlight related reading material and engaging everyone in the institution remains a major contribution by library staff and library committee. All classrooms are enabled with a projector. Teachers use this for classroom teaching and also encourage students to use it as well for their classroom presentations. Laboratories are well maintained and have policies and procedures in place. Orientation to new students are given as a regular process and labs share their best practices. For the security of all stakeholders institution has invested in 32 CCTVs.
Research and Development	Teachers are encouraged to apply for research projects. Wherever it is possible teachers try to involve students. Pathfinder project is continued and students and teachers alike look forward to it. Through this

	students are encouraged to experiment depending on the nature of topic. Curricular projects too are taken up with enthusiasm and mentored by teachers. Through this process elementary understanding of research tools, methodologies, referencing, writing bibliography understanding the concept of plagiarism, paraphrasing, open resources are introduced. Through organising 2nd DBT task force meet institution renewed its commitment to work further in the area and learn from the peers. DBT-funded Bioinformatics Infrastructure Facility provides an environment to implement projects by UG students, where they learn and research on topics such as genomics and proteomics using computational tools and databases.
Examination and Evaluation	It is strictly based on the directions and information received from the university. However in-house planning and preparation is initiated with convening the examination committee with teachers, administrative and support staff. Inputs from the earlier Committee were taken for better management of the process. If the institution has responsibility of evaluation centre a team of teachers, administrative, accounts and support staff is planned for.
Teaching and Learning	Smooth functioning of the teaching-learning process is facilitated by systems existing in the institution for judicious workload allocation and through democratic allocation of physical infrastructure. In case of any specific issue faced by students related to allocation of rooms or any issue related to the timing of the class, it is brought to the notice of the TIC and best effort is done to address the situation. Depending on the nature of the course, small group discussions, using library-based learning, using open spaces in the college, garden or visits to nearby slum settlements, etc are encouraged. Due to the versatility of the faculty and their varied interests, teaching learning is not limited to the prescribed curriculum only. It encompasses the latest research developments related to the field which is applicable to their program thereby

	exposing students to industrial settings/ multiple workplaces.
Curriculum Development	Institution follows the curriculum prescribed by the university. Under CBCS, institution endeavoured to offer diverse papers catering to students' choice within the boundaries of the prescribed workload. It has been observed by teachers that students have more varied interests which transcend the programs they opted for. This reflects the openness of students to engage with and learn about areas outside their parent discipline. This interest is further enhanced by the choice themes of seminars, panel discussions, workshops, visits to industrial sites and reflected in the choice of student projects. This is an indication of the diverse interests of students absorbing the academic milieu through their institution. In response to the Learning Outcomes based Curriculum Framework (LOCF) process initiated by UGC, institution has taken up a sharing session on developing LOCF for each program in the IQAC-TIC meetings. Subsequently, many teachers were also engaged by their parent departments in the university to be a part of the drafting or vetting LOCF in their domains.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	University's process is followed for admission. Timely information is posted on website for admission seekers. Offline support also made available by student council and staff. Financial support to needy students is circulated through departments. Scholarship information is provided by office. Placement and career guidance sessions are widely circulated through internal networks and through social media platforms. Students could register for any event without visiting placement cell physically. Complete online process is enabled for registering for any opportunity whether it is on campus or off campus recruitment and/internships.
Examination	Information related to examination is provided on the website. Internally all digital data sheets of students and the courses they opted for including CBCS

	have enabled smooth functioning in terms of allocation of rooms, invigilator work and quick support for the internal exam committee.
Finance and Accounts	As per UGC instructions college has implemented EAT module (PFMS) with effect from 1st April 2018. Annual Internal audit of accounts is a routine.
Planning and Development	Planning for better coordination between Accounts and Administration with filing systems in coordination with the sanction of resources to different departments is in place. E-governance in this process aimed at clarity, transparency and efficiency. In terms of information related to day to day operations regarding institution it is routed through website and internal mailing system. Each department plans at the end of the year for the following year. As an IQAC initiative department TICs were made the extended members of the body and deliberated on the data generation and recording at the individual teacher level and at department level, thereby making everyone a participant in the quality movement for the institution. Generating departmental reflective reports for the year passed by to plan for the next year by the departments was initiated.
Administration	Streamlining of communication path between different sections of the institutions was initiated. One of the major student-related requisition was fulfilled. It was with respect to booking of infrastructure for the events by all societies and departmental associations which is facilitated now through website. It provided transparency and cut down on personal trips of students to office. They could check it from any place and send the requisition for their event. Potential of additional ERP modules was also initiated. It is in process.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2018	Mr. Sreeniwas Tyagi	FDP on Disabilities Studies: Perspectives and Emerging Trends	--	357
2019	Dr. Manju Khosla	FDP on Research Methodology	--	357
2018	Dr. N. Chandrika Devi	FDP on Advancements in Integrated Sciences: Learning Adaptation for Effective Teaching and Research	--	357
2018	Dr. M. Divya Gnaneswari	Refresher Course in Environmental Studies	--	357
2018	Dr. Chaitali Ghosh	Refresher Course in Environmental Studies	--	357
2018	Dr. Mamtesh Singh	111th Oreintation Programme	--	357
2018	Dr. Smriti Sharma	Refresher Course in Basic Science (Interdisciplinary)	--	357
2019	Dr. Thoudam R. Devi	FDP on Research Methodology	--	357
2018	Dr. Preeti Pant	FDP on Research Methodology workshop on Social Sciences	--	360
2019	Dr. Poonam Phogat	Refresher Course in Global Studies	--	357
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	--	Seminar	26/12/2018	26/12/2018	5	50

2018	--	Seminar "Service Conditions of non-teaching staff at Delhi University" by Dr. Vikas Gupta, Joint Registrar, South Delhi Campus, Delhi University	26/12/2018	26/12/2018	5	50
2018	--	Seminar entitled "Service Conditions of teaching staff at Delhi University" by Dr. Vikas Gupta, Joint Registrar, South Delhi Campus, Delhi University	18/05/2019	18/05/2019	60	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Refresher Course on Gender, Research Methods and Pedagogies organized by Madan Mohan Malviya National Mission on Teachers and Training at the Mahatma Hansraj Faculty Development Centre, Hansraj College, DU	2	20/11/2018	03/12/2018	14
FDP on Teaching and Learning in the Digital Era organized by Shaheed Bhagat Singh and Ramanujan College	1	15/12/2018	27/12/2018	13
Refresher Course on Feminist Theories and Human Rights organized by Madan Mohan Malviya National Mission on Teachers and Training at the Mahatma Hansraj Faculty Development Centre, Hansraj College, DU	2	15/12/2018	26/12/2018	12
Refresher Course organized by Jamia Millia Islamia Central University	1	25/09/2018	24/10/2018	30
Refresher Course in Journalism and Mass Communication organized by CPDHE, DU	1	03/07/2018	23/07/2018	21

FDP in Hindi Sahitya aur Media : Sikhshan Paddhati evam Sambhawanaye organized by Ramanujan College, DU	1	22/10/2018	28/10/2018	7
FDP in Disabilities Studies: Perspectives and Emerging Trends organized by UGC-HRD, JNU	1	17/12/2018	23/12/2018	7
FDP in Environmental Issues and Sustainable Development organized by Jamia Millia Islamia Central University	2	24/12/2018	31/12/2018	8
FDP in Hindi Sahitya aur Media organized by Ramanujan College	3	22/10/2018	28/10/2018	7
FDP in Hindi Sahitya Sanskriti aur Paryavaran organized by Madan Mohan Malviya National Mission on Teachers and Training at the Mahatma Hansraj Faculty Development Centre, Hansraj College, DU	1	10/12/2018	23/12/2018	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	62	9	39

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical, LTC, School education fee, Leave encashment as per norms	Medical, LTC, School education fee as per norms	Student Welfare fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Gargi College, a constituent College of the University of Delhi, was established in 1967 by the Government of Delhi. The College is being managed by Delhi Administration through College Governing Body. Delhi Administration provides 5 management share. The College has conducted internal/statutory audit up to financial 2018-19 External audit by Delhi Administration up to 31.03.2017 as well as Office of the Director General of Audit (Central Expenditure) up to 31.03.2017. Gargi College, University of Delhi, is conducting Internal Audit and External Financial Audit every year. Internal Audit is conducted by the Auditor appointed by the College with the approval of Delhi University and External Audit is conducted by Delhi Government and Comptroller Auditor General of India (CAG) time to time. The College strictly follows the instructions and suggestions given by them.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	Not Applicable

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6.4.3 – Total corpus fund generated

138483987.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Staff Council, Gargi College
Administrative	Yes	Delhi Government and CAG	Yes	Head of the Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NO

6.5.3 – Development programmes for support staff (at least three)

1.Internal Quality Assurance Cell (IQAC) organized a seminar titled "Ethics in Public life" organized for administrative staff by Dr. Anil Dutta Mishra, Eminent Gandhian Scholar. 2.Internal Quality Assurance Cell (IQAC) organized another seminar titled "Service Conditions of non-teaching staff at Delhi University" by Dr. Vikas Gupta, Joint Registrar, South Delhi Campus, Delhi University on 26/12/2018.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Student Mentoring as per UGC Norms 2. Participation in the All India Level National Institutional Ranking Framework (NIRF), Ministry of Human Resource Development, Government of India.: Secured all India level 15th Rank in 2018 and 12th rank in 2019. 3. Standard Operating Procedures initiated and in process.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	FDP for IQAC coordinators	10/09/2018	10/09/2018	10/09/2018	2
2018	Assessors orientation programme for women by NAAC	20/09/2018	20/09/2018	20/09/2018	2
2018	Training session for IQAC coordinators by RUSA, Maharashtra	04/10/2018	04/10/2018	08/10/2018	1
2019	Workshop on office automation and document ation for NAAC	04/01/2019	04/01/2019	06/01/2019	5
2018	Eco-survey training	23/03/2018	23/03/2018	23/03/2018	30
2018	Seminar on Ethics in Public life	26/12/2018	26/12/2018	26/12/2018	50
2018	NIRF	03/12/2018	03/12/2018	03/12/2018	4000
2019	AISHE	30/01/2019	30/01/2019	30/01/2019	4000
2018	Weekly internal IQAC meetings and creation of working Group	01/12/2019	01/12/2019	01/12/2019	5
2018	Monthly IQAC-TIC meetings	01/12/2019	01/12/2019	01/12/2019	20
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
The consent project	02/11/2018	02/11/2018	75	0
A play "Allegedly" focusing on the question of consent	12/11/2018	12/11/2018	160	0
Workshop by the organization STEP (Standing Together to Enable peace) on Critical Media Literacies	11/09/2018	11/09/2018	85	0
LGBTQIA: What it Means	26/09/2018	26/09/2018	60	0
Women and Mental Health	03/04/2019	03/04/2019	75	0
Izhaar' (Mental health awareness students' group) interactions	01/08/2018	30/03/2019	200	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Green practices in Chemistry lab 2. Eco club and garden committee engages in plant distribution exercise twice every year to promote eco-friendly practices 3. Celebrated the International Tigers Day on July 28, 2018 in an attempt to sensitize students about the alarming rate at which the tiger population is disappearing. 4. Workshop on July 30, 2018 on 'Green Senses: An Educational Campus Inventory', an eco-survey/audit project where the students were trained to survey and audit the resources in the campus in the 5 major domains: Energy, Water, Waste, Land and Air, by CSE (Centre for Science and Environment). 5. Campaign launch on September 26, 2018 to stop the one time use of plastic. 6. Eco Club represented the Eco Survey of Gargi College in North Regional Conclave organized by CSE in Gurunanak Dev University in Amritsar, from 15-16th November 2018. 7. 3 hours Lecture cum Demonstration workshop on Adulteration in Food and Preparation of Herbal Cosmetics on January 19, 2019 in collaboration with the Star College Scheme and teachers from Botany and Physics Department. 8. Session about the Rainwater Harvesting Systems on January 23, 2019: This session gave an opportunity to students to develop thoughtful insights about the process and rainwater harvesting facilities in college campus. 9. Bird Watch Session was organized on February 18, 2019 to give an opportunity to students to experience

and appreciate the biodiversity of Gargi college. 10. Switching off the electrical equipment when not in use. 11. Use of solar energy in some part of the College. 12. Cigarettes, liquor and tobacco products are strictly banned in College. 13. A well-equipped sewage water treatment plant is set up to treat wastewater in the College.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	26
Ramp/Rails	Yes	26
Braille Software/facilities	Yes	5
Rest Rooms	Yes	26
Scribes for examination	Yes	5
Special skill development for differently abled students	Yes	26

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	3	6	09/02/2019	1	Outreach programs in neighbouring people who live on footpaths	Poverty provided dry ration, clothes and woollens	7
2018	3	6	27/10/2018	1	Daan Utsav	Collected clothes, woollens, dry ration, biscuits, candies	7

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
University Code of Professional Ethics	25/07/2018	1. Formalizing department rules towards a democratic and fair distribution of workload and timetables all faculty members (regardless of position)

will be given at least one Honours paper to teach. 2. Faculty members respect each other which leads to a healthy work environment and sharing of responsibilities. This includes an effort at equalizing hierarchies between senior (permanent) and junior (ad-hoc) faculty members. The department of Psychology maintains transparency and fairness in all its dealings with students, staff and teachers - both permanent and temporary. Two record books: one called TOT (Teacher on Toes) and SOT (Staff on Toes) is maintained in the department. Staff and teachers are encouraged to report their grievances in these registers. Also, any modifications made to the notified timetable, schedule of extra classes held, room bookings, requirement of ICT for teaching etc. has to be recorded in these registers. As a constituent college of University of Delhi, the college follows the Code of conduct guidelines laid down by the University of Delhi. These are notably put on the college website, made available to all teachers and other stakeholders and meticulously followed up. https://gargicollege. in/uploads/cope.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Workshop on Life skill: Playing the Game of Life	14/09/2018	14/09/2019	50
Workshop on Negativity and	21/09/2018	21/09/2018	50

Stress Management			
Workshop on Personality Development	28/09/2018	28/09/2018	50
Workshop on Key to Relationship	02/11/2018	02/11/2018	50
Workshop on Leadership	25/01/2019	25/01/2019	50
Workshop on Ceiling for Desire	01/04/2019	01/04/2019	50
Community Visit to Cheshire Home	14/08/2018	14/08/2018	50
Convocation at Sathya Sai International Centre	30/03/2019	30/03/2019	50

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Conserve water through water harvesting 2. Biodegradable waste management through compost and manure pit 3. Solar lights as efforts towards energy conservation and use of renewable energy 4. Several gardens maintained to make the campus eco-friendly 5. Celebrated cracker free Diwali and launched an online campaign on 6th November 2018 to promote the same. 6. Organized cleanliness drives in and around campus from 2nd-5th August 2018 and 7-9 August 2018. It was a step towards making our college garbage-free and eco-friendly. Digital library is another initiative in cutting down carbon emissions. Students relate to this concept.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 Title of the Practice : Undergraduate Research Goal: Broad objective of this best practice is to encourage undergraduate research. Subgoals towards achieving this overarching goal include encouraging and equipping students with skills to articulate clear research question, to identify and demonstrate appropriate research methodologies and know when to use them use library and other tools to search for existing body of research relevant to their study work autonomously in an effective manner by setting and meeting deadlines practice research ethics and responsible conduct in research. Practice- As a manifestation of this vision, students are taught within a research-rich environment wherein all departments take humble steps to achieve the following: 1. For enhancement of subject research knowledge, classroom sessions are augmented by exercises, projects, case studies, role plays, presentations and brainstorming sessions. A range of inquiry, project and team-based teaching approaches are undertaken that enable students to practice research skills. 2. As part of their coursework students participate in field-trips, off-site activities and visits relating to their studies and collect small amounts of data themselves. Industrial, clinical and other educational trips for conducting research-based activities for students are organized under the guidance and supervision of faculty members. 3. Interactions of students and faculty members with experts from academia and industry are organized. 4. Encourage students to get involved with departmental research seminars and promote undergraduate conferences and submissions to reputed journals. National/International Seminars are organized by various departments over the

year. 5. Encourage students to investigate relevant research avenues and offer to mentor those wishing to write for academic publication and present papers or posters at conferences. 6. Consider co-authoring paper, poster or article with students. 7. Expose the students to academic staffs' own research and involving students in current research projects undertaken by teachers. 8. Build this research capacity within the college to raise the profile of undergraduate research within by adhering to the well-established practice of path finder award for quality research projects. Evidence of Success: Research papers in journals of repute presentation of research work by students and teachers in seminars and conferences poster presentations increased involvement of number of students in research areas of their choice with teacher mentors independently funded projects undertaken by teachers choice of themes for Pathfinder awards by students. BEST PRACTICE II Title of the Practice - Service to Humanity Service is love in action. There is a wealth of scientific research that provides compelling data to support that 'giving' is a powerful pathway to personal growth, lasting happiness, improved health and even living longer lives. Selfless service purifies the inner consciousness and, brings about transformation of character .It helps us overcome our chief enemies such as egoism, pride, hatred, lust and envy. It enhances virtues such as humility, generosity, equanimity, compassion and increases overall life satisfaction . Goals : One of the best practices adopted by the college is 'Service to Humanity'. Its main goal is to help students appreciate the beauty of inter-connected universe by developing in them an awareness and better understanding of the communities they live in help students to realize they can make a difference in developing a community of care and to expose students to experience the joy of 'giving'. This approach of reaching out entails going beyond text and books and bringing it closer to context and is highly instrumental in cultivating a sense of social responsibility in the students and experiencing the happiness gained out of civic and social responsibility. Practice: Towards this humane goal, as part of the initiative spearheaded by NSS office-bearers, under the mentoring of teachers and drawing student volunteers from all programmes and non-academic staff, Gargi college adopted a nearby underdeveloped village "Shahpur Jat" in order to spread awareness, social literacy and education regarding various issues in the area. Initiatives included door to door campaign to each house to educate the families living there regarding cleanliness, basic sanitation, toilet hygiene etc. as well as educating the shopkeepers in the area regarding government provisions for waste disposal. Two villages, namely Maidan Garhi village near Saket, Delhi and Chilla Saroda Bangar village located in Mayur Vihar Phase 1 were also adopted under Swachha Bharat Summer Internship. A cleaning cum waste segregation and collection drive was performed with the help of EDMC team. Nukkad Natak, Movie screening, School Level Rally, Swachhta Mela, Plantation Drives, Say no to Plastic Campaign, Drawing Competition, Digging upCompost Pit and various such activities were undertaken to address the issues and concerns of the adopted villages. Blood donation camp was organized wherein 126 units of blood was collected through the participation of 500 volunteers. They also donated blood in the camp organized by Delhi University for Pulwama victims."Childrens Day" was celebrated with differently abled students from special schools 'Tamanna' and 'Muskaan' and "Friendship day"was celebrated with 60 people of 'Sandhya' and 'Aradhana' old age homes.Newspaper and clothes collection drives were organized throughout the year for the NGOs 'Family of Disabled' and Goonj. Clothes were also distributed in the slum under the Safdarjung airport flyover. Diwali mela "Zistatva" was organized where several NGOs sold their wares and raised funds for their cause. Extending a helping hand to the less privileged children under 'Mission Buniyaad', NSS volunteers regularly went to teach students of government aided school at Madanpur Khadar. In addition to providing academic assistance, several other play activities, value education programmes, skill enhancement, cultural activities and festival celebrations

were organized. NSS volunteers regularly render their loving services in several NGOs such as blind school, Cheshire Home, Udaan, Chetna, Youth for Service, Adhaarshila, Jamghat, cansupport and many others. NSS Gargi in collaboration with Umeed NGO organized Sanitary Napkin donation Drive and Menstrual Hygiene Awareness Drive in Kirti Nagar slum area. The volunteers participated enthusiastically informing about personal and menstrual hygiene. The women interacted freely and were open to learn. An awareness talk followed by a camp for Medical Tactile Examination (MTE) for detection of breast cancer by trained blind women was organized. Several cleanliness awareness programmes have been organized through 'Swachta Pakhwada', Swachta hi Seva.Tree plantation and weekly cleanliness drives were also undertaken. Evidence of success- the most obvious and effective evidence of success of best practice, namely 'Service to Humanity' is the feedback and the verbatim experience sharing of some of the volunteers who participated in this noble exercise of serving beyond self- "participation in community service has brought out the best in me and given the satisfaction which impacted my personality". "My journey of being a member of NSS made me believe in the idea of becoming the happiest person not by getting more but by giving more". "I am more than myself this one feeling was given to me while I was part of NSS. Choosing to embrace this world in all its form-the people, the earth, and the trees, what I have learned through NSS is to be able to realize your real essence". "The immense happiness I have felt after receiving all the love and blessings by serving others cannot be compared with anything. I can say that I have become a better person than I was before". "I developed the understanding about the philosophy behind Love all, Serve all. Help ever, hurt never. "Time can take NSS away from me but not myself away from NSS. I will continue working to bring positive changes in the society at my level." "I feel really privileged to have joined the NGO ' Umeed'. They made me realize what social connectivity means". "I enrolled as a volunteer for music therapy for cancer patients at AIIMS. it gives me immense pleasure to realize that my small passion for singing could make my wish of helping the cancer patients come true. I felt so happy while I sang for them at the hospital."

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gargicollege.in/wp-content/uploads/2020/02/IBP.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Research shows that educational experiences that are active, social, contextual, engaging, and student-owned lead to deeper learning. When institutions provide opportunities for students to learn both autonomously and with others and to develop their sense of competence, students are more likely to be motivated to succeed . To become engaged, students must feel they are accepted and affirmed. They must feel they belong to an institution . With this spirit in mind , the distinctiveness of Gargi college entails ensuring that its institutional culture is welcoming to students from diverse backgrounds. With its vision of empowering students and guiding them incrementally towards emotional, social and academic skills necessary for successful self-management and responsible independence, students are given ample opportunities to develop leadership qualities by assuming different roles in classroom, cultural and non-cultural societies, sports, department associations, NSS, NCC, placement cell etc. In our approach, within the goal of responsible independence lies a deeper aim of building in our students the capacity to relate their behaviour to the good of all. Such leadership opportunities benefit students because they are able to step up and take charge in a leadership role. This gives them the courage to lead others through their words and, most importantly, their

actions, as well as give them freedom to struggle and find the best ways of handling their struggles. Responsibility is exciting and empowering for students. When students are given larger responsibilities such as planning, organizing, executing and assessing, combined with the belief that they can succeed, they have everything they need to meet and exceed expectations. Through active participation by students either as convenors or members of different associations/societies, they get to develop the desirable and much needed self and social awareness skills, communicative and collaborative skills, emotional management and decision making skills . Along with giving freedom to students to evolve and grow at their pace, the institution also believes in locating the responsibility for mentoring students upon the teachers who make sure that they are available to the students as they perform tasks. This allows the mentor to be able to clarify the young students' nuanced questions and the subtle discrepancies from the norm or the expected outcome that many a times arise during the workflow. This mentoring for students helps them to feel more connected and engaged on campus, which can ultimately improve student outcomes.

Provide the weblink of the institution
https://gargicollege.in/wp-content/uploads/2020/02/INSTITUTIONAL-DISTINCTIVENESS-2.pdf

8.Future Plans of Actions for Next Academic Year

• Construction of new academic block. • Strengthening of existing structure of the building. • Cleaner and greener campus. • Introduction of standardized mechanism for reporting to IQAC. • Enhance student experience and improve overall academic performance of the students • Continue with effective learner centric teaching process • Workshop for all stake holders including students, faculty and non-academic staff on skill development as per their respective requirement. • Implementing the practice of budget allocation for various initiatives and activities. • More measures to increase transparency. • Administrative responsibilities carried out by teachers to be uploaded on college website. • E-certification for students to be encouraged. • Organisation of more seminars/workshops on use of ICT in quality teaching-learning, research methodology environment. • More ICT enabled class-rooms. • Online feedback system for students and other stakeholders. • Enhance engagement with society. • Strengthen the research activities in the institute both for faculty members as well as students. • Motivate faculty for industry-interaction with objectives to get sponsored projects and placement of students. • Enhance alumni engagement. • Continue with the comprehensive system of student mentoring and student support.